



Federação Portuguesa
da Judo



FEDERAÇÃO PORTUGUESA
DE DESPORTO PARA PESSOAS
COM DEFICIÊNCIA

IBSA JUDO EUROPEAN CHAMPIONSHIPS 2015

FOR BLIND AND VISUALLY IMPAIRED

November 25 – 30, 2015

Odivelas, Portugal

INFORMATIONS AND GUIDELINES ENTRY FORM

Dear Friends,

The Portuguese Judo Federation and the Portuguese Sports Federation for People with Disability have the pleasure to invite your blind and visually impaired judo athletes to take part in the **IBSA JUDO EUROPEAN CHAMPIONSHIPS 2015 for Blind & Visually Impaired**, which will take place in **Odivelas, Portugal, on November 25 – 30, 2015.**

Accordingly the IBSA Calendar, this JUDO EUROPEAN CHAMPIONSHIPS will be the last ranking Event to collect points considering the qualification for Rio 2016!

Portuguese Judo Federation

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Fax: (+351) 213 951 679

Email: ibsa-ecj-portugal2015-loc@fpj.pt

Office hours: From Monday To Friday das 9.00 AM to 18.00 PM



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1. DATE

The competition will be held from 27th to 29th November 2015.

2. Arrival and departure

Arrival date: 24th November; Departure date: 30th November *

3. PARTICIPATION

Each delegation may enter up to a maximum of 2 athletes per category.

Athletes with B1, B2 and B3 category compete together.

4. AGE ELIGIBLE FOR PARTICIPATION

Accordingly the rules of EJU.

5. Numerical inscriptions

The numerical inscriptions must arrive at the Organising Committee **until 07th September 2015**.

Please see **Annex 1**.

6. Nominal inscriptions

The nominal inscriptions must arrive at the Organising Committee **until 15th September**.

Please see **Annex 2**

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7. Registration fee, transports and meals:

The fee is **700 Euro (€)** per person on the **IBSA JUDO EUROPEAN CHAMPIONSHIPS 2015** period in **(double room)**, and **735 Euro (€)** per person in **single room**. *

* **The number of single rooms is limited; the organizer will give priority to the first bookings.**

The fee includes participation fee, transfers to and from Lisbon International Airport, transport to/from the competition venue, accommodation, meals in **half pension regime, breakfast and dinner**, from Tuesday (November 24th) till breakfast on Sunday (November 30th) and transport to/from the competition venue.

8. IBSA FEE

The countries must pay an IBSA Capitation Fee per competitor, the moment they make the numerical entry. The fee is 25 Euro (€) per competitor.

9. ADDITIONAL STAY

If you wish to come earlier or depart later than indicated in the invitational period, you will have to pay additionally: **Extra bed & breakfast per person - 80 Euro (€)**, **extra lunch 15 Euro (€)** and **extra dinner 10 Euro (€)**.

10. ACCOMMODATION AND MEALS

Teams will be accommodated in the Hotel "**ALTIS Park**" AV. ENG ARANTES E OLIVEIRA Nº 9, LISBOA, 1900-221, Portugal - <http://www.altishotels.com/PT/HotelAltisPark>

Email: ibsa-ecj-portugal2015-hotel@fpj.pt

The **breakfast** and **dinner** will be served at the restaurant of the Hotel.

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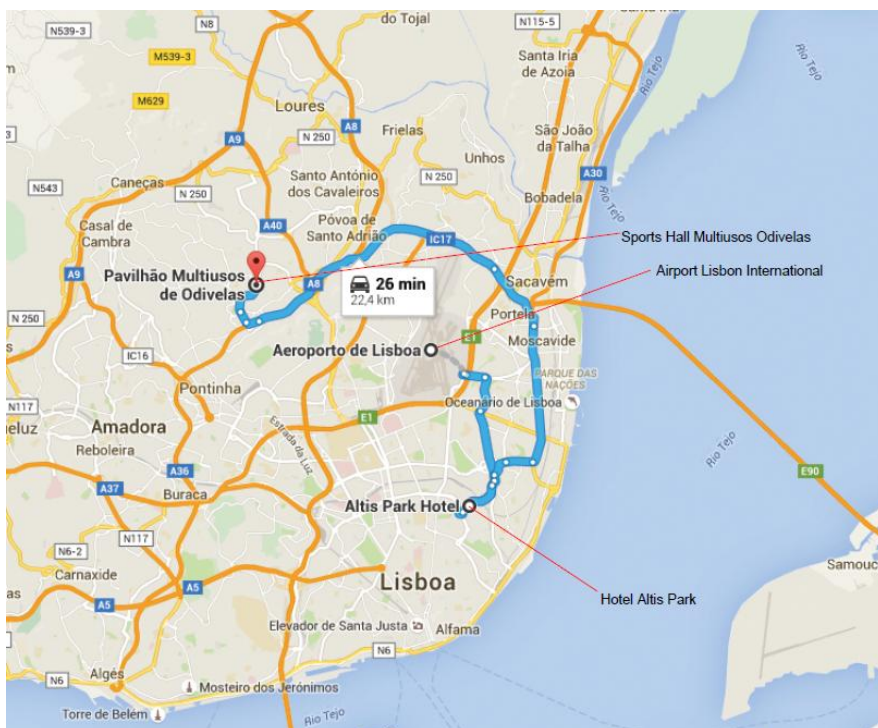
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During the competition days (from 27th to 29th November) lunch can be made at the Sports Hall restaurant, or restaurants near the sports facility. Nevertheless organizer will assure pack lunches (payment extra fee inscription).

If countries decide to do lunches in the Sports Hall restaurant (15€) and/or order pack lunches (8€ to 10€) should state this intention when Nominative Registration with the number of meals in order that the Organization can make that pre-booking.

11. DISTANCE BETWEEN AIRPORT, SPORTS HALL AND HOTEL

- Airport to the Acomodation Hotel - Altis Park Hotel: 5 km;
- Railway Station (Oriente) to Altis Park Hotel: 3.2 km;
- Altis Park Hotel to the Sport Hall: 12 Km;



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12. SPORT HALL - MULTIUSOS PAVILION OF ODIVELAS

Multiusos Sports Hall of the municipality of Odivelas (which is part of the Metropolitan Area of Lisbon) with excellent conditions for sports and realization of events. With 3500 seats of capacity.

Adress:

Porto Pinheiro Alameda - Multiuse Pavilion of Odivelas

2675-668 Odivelas

<http://www.cm-odivelas.pt/>

13. TRANSPORT

The organizer will take care of the transportation from Airport to the official competition hotel. Transportation services (shuttle bus) will be offered only to participants from and to the Altis Park Hotel and the Sports Hall, during the competition days. If necessary the organizer will offer transportation services (shuttle bus) from and to the Altis Park Hotel and the local of the optional training sessions chosen by the organizer. The organizer will provide a separate bus for ITO's one time a day from and to Altis Park Hotel and the Sports Hall.

14. MEDIA ACCREDITATION

Media accreditation will be held together with the participants at the same place.

15. PROCESS FOR VISA APPLICATION

Nations who needs a VISA to enter in Portugal must send the list of participants with names, passport number, passport date of issue, date of birth and functions. Please complete Visa Applications Form – **Annex 6** – and send it **no later than 07th August** to the Organizer.

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16. TECHNICAL INFORMATION AND PROCEDURES

Criteria for Participation in the IBSA JUDO EUROPEAN CHAMPIONSHIPS 2015 for Blind & Visually Impaired

- Each IBSA Member must have paid its 2015 IBSA Membership fee;
- All athletes participating must be registered in the new ISAS database and have a current ISAS Active Sport License for 2015/2016.

For more information please contact ibsaassist@ibsasport.org;

17. CLASSIFICATION INFORMATION FOR THE IBSA JUDO EUROPEAN CHAMPIONSHIPS 2015 FOR BLIND & VISUALLY IMPAIRED

Classification will be offered to athletes New (N) and Review (R) status athletes on 25th and 26th November 2015.

IBSA Sport Administration System – ISAS. From 1st January 2015 all IBSA athletes must be registered on the IBSA Sport Administration System (ISAS). In this way IBSA will have all data regarding the athletes.

All the process for Classification of athletes with status New (N), the process its medical processes should be submitted no later for ISAS data base six (6) weeks before the Championship – deadline date 12 October 2015

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Please be aware that no athlete can be presented for classification without FIRST being registered on the ISAS database!

How to apply for classification at the **IBSA JUDO EUROPEAN CHAMPIONSHIPS 2015 for Blind & Visually Impaired:**

An athlete will only be permitted to undergo International Classification at the **IBSA JUDO EUROPEAN CHAMPIONSHIPS** if he or she has:

- STEP 1: Completed the CLASSIFICATION REQUEST FORM;
- STEP 2: Obtained an IBSA ISAS license for Judo;
- STEP 3: Uploaded the Medical Diagnostics Form (MDF) and other required medical diagnostics documentation on either database, **six (6) weeks before the Championship - deadline date 12 October 2015**

The MDF form must be completed in English and by a registered ophthalmologist in your country;

For assistance with obtaining an ISAS or SDMS License please contact: ibsaassist@ibsasport.org

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18. COMPETITION REGULATIONS

The Tournament will follow IBSA Judo 2014-2016 and IJF rules.

Weight categories:

Men:

Up to 60 kg;
Up to 66 kg;
Up to 73 kg;
Up to 81 kg;
Up to 90 kg;
Up to 100 kg;
Over 100 kg.

Women:

Up to 48 kg;
Up to 52 kg;
Up to 57 kg;
Up to 63 kg;
Up to 70 kg;
Over 70 kg.

19. AWARDS

The awarding ceremony will take place right after the team competition in the sports hall.

The winners of the first three places in the individual events (in each weight category) will be awarded medals of the 1st, 2nd and 3rd degree respectively to the ranking.

Three teams taking the first three places in the team competition will be awarded cups of the 1st, 2nd and 3rd degree - according to the ranking.

The organizer will offer to all ITO's and NTO's a Certificate of presence.

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20. MEDICAL ATTENDANCE

The competition venue will have all the necessary support for urgent medical assistance for every participant during the competitions and official training.

21. INSURANCE

All members of your delegation **MUST** have an international travel and personal accident insurance.

22. ANTI-DOPING

Doping tests will be conducted during the championships in accordance with IBSA Anti-Doping Rules.

23. COMPETITION FORMULA

The System of Competition will be the elimination system with double repechage, i.e. for all categories the contestants will be divided into two tables by means of a draw, and an elimination system will be used to produce two finalists.

In the case of 5 or less competitors in a weight category there will be round fights system.

In the case of team championships:

- by men: a team consists of 5 competitors, but minimum 3 athletes.
- by women: a team consists of 3 competitors, but minimum 2 athletes.

The competition of each category will take place on one day.

The individual competition will take place on 3 (three) mats if the number of participants justifies that.

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The order of the categories is as follows:

- **27Nov2015 – senior individual**
- **28Nov2015 – senior individual**
- **29Nov2015 – senior team competition(s) ***

*** The organizer will try to add another team competition only with B1 athletes. In that case the organizer will update soon this document with full details.**

24. DURATION OF CONTESTS

The duration of each contest is 5 minutes for men and 4 minutes for women.

25. WEIGH-IN

The weigh-in takes place the day before the competition as the competition for the category concerned.

Unofficial weigh-in takes place the day before the competition.

The weight of the fighters has to fall within the category in which they are enrolled.

A random weigh-in will take place in the morning each day of the competition (the random weigh-in regulation can be consulted at the IJR)

- **The fighters:**
 - Presenting themselves after the closing of the weigh-in, cannot participate at the competition.
 - Can present themselves only one time at the official weigh-in.

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- Must present their accreditation card and an official piece of identity (identity card with the nationality or passport) at the official weigh-in.

The weigh-in will be held at the Hotel.

26. DRAW

The draws for individual and team competitions will take place at the Hotel.

Draw for the team competition(s) will be held on the second competition day (28th November).

The best athletes will be seeded according to the IBSA rules in each category.

27. CONTROL OF NATIONS

- **Finances**

The Federations must be in order with the annual membership fee and other financial obligations to the IBSA.

The entry fee per competitor must be paid to the Organizing Committee.

- **Accreditation, Control of Nations**

All members of Nations (athletes, officials) must make the accreditation after arriving with the Organizing Committee.

The accreditation and Control of Nations takes place at the Hotel.

The team leader and the coach(es) should be present.

Identity: Nationality and age of the participants.

List of entries: The list of entries is confirmed with the IBSA official.

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COM DEFICIÊNCIA

Please take note:

- The team leader should announce the Country's participation at the team(s) competition(s) (only the official intention).
- The team leader and the responsible coach must sign the entering list as a final decision of the team.
- The accreditation cards must be presented during the Championships, especially at the official weigh-in and before each fight.

- **Back number**

The competitors must wear the official IJF approved back number during the whole competition. If the athlete has no back number the interested Country must inform the organizer with the necessary antecedence and the organizer will ensure it for both judogi. In that case, the interested Country must pay 50€ (fifty Euro) which includes the preparation of back numbers, sewing them and the fine.

- **Red and yellow mark on the judogi**

The sewing of the proper mark of the competitors' judogi (red colour circle for B1 athletes on the arm of the jacket both sides and yellow colour circle for the deaf athletes) is the responsibility of the entering country.

New signal for deaf athletes:

The deaf athletes must wear a yellow circle, as a signal of deafness on the arm of the jacket both sides. (The place of the signal is the same as the red circle.) If the blind athlete is deaf too, the yellow signal must be placed under the red circle.

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28. CLOTHING

The competitions will be held in white and blue judogi.

Judogi markings must be in accordance with the IBSA Judo Regulation (<http://www.ibsasport.org/sports/judo/rules/> page 9) and the IJF regulations.

Advertising on the judogi must be in compliance with the IJF regulations. Refer to Guidance of Judogi Control Document.

National Emblem: Athletes can have their national emblem on the left front part of the jacket within a space of 100cm².

The Back Numbers will have to be sewn already on the Judogi.

The women competitors must wear a white non-transparent T-shirt. The bras must not have any hard pieces.

Long hair has to be bound with an elastic band.

Make-up and jewellery are prohibited.

The nails have to be cut short.

The Judogi Control will be done at the Registration of the Participants.

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29. RESPONSIBILITY OF THE PARTICIPATING COUNTRIES

- Medical certificate

The sex certificate and the medical certificate of the fighters are not required.

The fighters will compete under the full responsibility of the federations.

- Insurance

Each national federation is responsible for insuring its competitors against injury and third part risk (public liability) » during the period of the championships.

The IBSA and the Organizing Committee of the IBSA Judo European Championships 2015 declines all responsibility.

30. REFEREEING

- Level of the Referees

The contests will be refereed by Continental and/or International Referees.

The referees will use CARE system.

31. INSCRIPTIONS OF REFEREES

Each delegation must provide at least one referee with licence "A" or "B" – **Annex 3**

The costs for travelling of the selected referees are covered by the member federations; **the board and lodging of the selected referees are covered by the organizer until 30th November morning.**

The delegations have the right to indicate additional referees (IJF "A" or "B") with owned costs.

The referees should arrived during the 25th of November.

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32. REFEREE MEETING

A referee meeting will be scheduled during the day before the first competition day.

Attendance at the Referee meeting is strictly compulsory.

If an entered referee does not present himself or herself, he or she may not referee during the championships.

33. REFEREEING RULES

IJF Rules will apply (complemented by IBSA Judo Rules where appropriate).

It is obligatory to take a decision at the end of each fight.

For each contest, three referees will be appointed who will not be of the same nationality as either of the competitors.

34. JUDOGI CONTROL

The judogi will be controlled by the national referees of the organising country.

35. Training Sessions

The organizers will provide a training site for all participants on 25th and 26th November.

Note: It can be booked the need of training possibilities at the accreditation desk during the accreditation process.

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KEY DATES

- **07th September:** Numerical Inscription of Participants and Referees and first payment (10%) – Annex 1

In these 10% are contemplated IBSA Fee.

- **15th September:** Nominal Inscription / Hotel Reservation / 2nd payment (90%) – Annexes 2 and 5

- **15th October:** Travel schedule – Annex 4

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INSCRIPTIONS & FORM of PAYMENT:

Organization: PORTUGUESE JUDO FEDERATION

Contacts:

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Please send your payment together with no later of 07th September: Numerical Inscription of Participants and Referees and first payment (10%).

If payment is made after 07th September 10% surcharge will apply.

Swift Bank Transfer

15th September: Nominal Inscription / Hotel Reservation / 2nd payment (90%).

Swift Bank Transfer

Please send always the copies of the bank transfer orders by e-mail in digital document to:

PORTUGUESE JUDO FEDERATION

Local Organizing Committee

E-mail: ibsa-ecj-portugal2015-event@fpj.pt *

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Bank name: CAIXA CENTRAL DO CRÉDITO AGRÍCOLA
Bank address: RUA CASTILHO N.º 233, 1099-004 LISBOA, PORTUGAL
Account holder: PORTUGUESE JUDO FEDERATION
Address of account holder:
Rua do Quelhas, 32 - 44, 1200-781 Lisboa - Portugal
Account nº: 40273523825
IBAN: PT50004590604027352382553
Swift code: CCCMPTPL

NOTE: All bank charges are for the cost of the party making the payment.

In case of damages to property of hotel or competition venue caused by members of a delegation, the referring national federation will be charged by the organizing committee.

Liability:

Neither the organizer of the event, nor the Portuguese Judo Federation (nor any of its officials or members) will be liable or responsible for any personal injury nor for any loss or damage to your property arising out of your participation and travelling in connection with these events.

*** PLEASE TAKE NOTE:**

- To **numerical and nominal inscriptions** please use always the email: ibsa-ecj-portugal2015-event@fpj.pt
- To any questions about **lodgment or meals** please use preferentially the email: ibsa-ecj-portugal2015-hotel@fpj.pt
- To any other questions please use the email: ibsa-ecj-portugal2015-loc@fpj.pt

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PROVISIONAL PROGRAMME:

November 24 (Tuesday)

Hours:

Continuously

Arrival of the IBSA delegates and the Members of the eyes classification Panels (to Lisbon International Airport)

Continuously

Arrival of delegations (to Lisbon International Airport)

PLEASE TAKE NOTE:

The athletes who need eyes' classification should arrive ASAP (preferentially during the morning); the other athletes must arrive no later than Wednesday evening

November 25 (Wednesday)

Hours:

09h00 to 18h30

Classification (at the Hotel)

To be defined

Optional training sessions (at the Hotel)

15h00 to 18h00

Financials & Accreditation (at the Hotel)

18h00

IBSA venue familiarization (Sports Hall)

November 26 (Thursday)

Hours:

09h00 to 13h00

Classification (at the Hotel)

To be defined

Optional training sessions (at the Hotel)

15h00

Referees' meeting and venue familiarization (Sports Hall)

18h30 to 19h30

Draw and technical meeting (at the hotel)

19h30 to 20h00

Unofficial weigh-in (at the hotel)

20h00 to 20h30

Official weigh-in (at the hotel)

20h30

Classification Meeting led by Mr. Norbert Biró (at the Hotel)

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November 27 (Friday)

Hours:

10h00	Competition (Individuals) - Preliminaries and repechage fights
15h30 to 16h20	Opening Ceremony
16h30	Competition (Individuals) – Finals block and awarding ceremony
19h30 to 20h00	Unofficial weigh-in (at the hotel)
20h00 to 20h30	Official weigh-in (at the hotel)

November 28 (Saturday)

Hours:

10h00	Competition (Individuals) - Preliminaries and repechage fights
16h30	Competition (Individuals) – Finals block and awarding ceremony
19h30	Draw (at the hotel)

November 29 (Sunday)

Hours:

10h00	Competition(s) (Teams)
To be defined	Awarding ceremony
To be defined	End of the competition
To be defined	Farewell Party

November 30 (Monday)

Delegations and Referees Departure (until 12hrs AM)

Portuguese Judo Federation

Address: Rua do Quelhas, 32 - 44, 1200-781 Lisboa - Portugal

Phone: (+351) 213 931 630 /1/2/3/4/5/6/8

Fax: (+351) 213 951 679

Email: ibsa-ecj-portugal2015-loc@fpj.pt

Office hours: From Monday To Friday das 9.00 AM to 18.00 PM



Federação Portuguesa
de Judo



FEDERAÇÃO PORTUGUESA
DE DESPORTO PARA PESSOAS
COM DEFICIÊNCIA

We are looking forward to your participation!

PORTUGUESE JUDO FEDERATION
and
PORTUGUESE SPORTS FEDERATION FOR PEOPLE WITH DISABILITY

Portuguese Judo Federation

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FEDERAÇÃO PORTUGUESA
DE DESPORTO PARA PESSOAS
COM DEFICIÊNCIA

ANNEX 1

FORM 1 – FIRST ENTRY - NUMERICAL INSCRIPTION

COUNTRY:	
Organization:	
Contact person (Mr/Mrs):	
<u>Address:</u>	
<u>Phone:</u>	
<u>Telefax:</u>	
<u>Email:</u>	
Preliminary dates of arrival and departure	

	Weight category	Participation Competition Yes/No	Number of participants
1.	Women		
	- 48 kg		
	- 52 kg		
	-57 kg		
	- 63 kg		
	- 70 kg		
	+ 70 kg		
2.	Men		
	- 60 kg		
	- 66 kg		
	- 73 kg		
	- 81 kg		
	- 90 kg		
	-100 kg		
	+100 kg		

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3.	Others		
	Coaches		
	Medics		
	Physiotherapist		
	Referees		
	Team Officials		

4.	Total number in delegation:		
-----------	-----------------------------	--	--

Preliminary dates of arrival and departure	
--	--

Please send this form until **07th September 2015** to the Organizer:

PORTUGUESE JUDO FEDERATION

Local Organizing Committee

E-mail: ibsa-ecj-portugal2015-event@fpj.pt

Date: ____/____/2015

Signature* _____

* Head of the delegation and stamp of the Federation



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DE DESPORTO PARA PESSOAS
COM DEFICIÊNCIA

ANNEX 2

FORM 2 – FINAL ENTRY - NOMINAL INSCRIPTION

COUNTRY:	
Organization:	
Contact person (Mr/Mrs):	
Address:	
Phone:	
Telefax:	
Email:	
Preliminary dates of arrival and departure	

	Judokas	Last name (family name)	First name (given name)	Eye category B1, B2, B3)	Needs classification YES/NO
1.	Women				
	- 48 kg				
	- 52 kg				
	- 57 kg				
	- 63 kg				
	- 70 kg				
	+ 70 kg				
2.	Men				
	- 60 kg				
	- 66 kg				
	- 73 kg				
	- 81 kg				
	- 90 kg				
	- 100 kg				
	+ 100 kg				

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3.	Officials Function	Last name (family name)	First name (given name)

4	Referees/ License (Int./Cont)		

PLEASE, MARK WITH AN "X" IN CASE OF YOUR INTENTION TO PARTICIPATE AT THE TEAM COMPETITION (STANDARD)

PLEASE, MARK WITH AN "X" IN CASE OF YOUR INTENTION TO PARTICIPATE AT THE TEAM COMPETITION ONLY WITH B1 ATHLETES

We decide to do lunches in the Sports Hall restaurant (15€) ± number of meals:

We decide to order standard pack lunches (8€) ± number of meals:

We decide to order special pack lunches (10€) ± number of meals:

Please indicate what kind of special pack lunches you want (vegetarian or other) and the organizer will try to answer to your request: _____

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FEDERAÇÃO PORTUGUESA
DE DESPORTO PARA PESSOAS
COM DEFICIÊNCIA

Please send this form until 15th September 2015 to the Organizer:

PORTUGUESE JUDO FEDERATION

Local Organizing Committee

E-mail: ibsa-ecj-portugal2015-event@fpj.pt

Date: ___/___/2015

Signature* _____

* Head of the delegation and stamp of the Federation

Portuguese Judo Federation

Address: Rua do Quelhas, 32 - 44, 1200-781 Lisboa - Portugal

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ANNEX 3

FORM 3 – REFEREE INSCRIPTION FORM

Federation: _____

The following referees will represent our Federations at the above mentioned Championship:

Last Name:	First Name:
License:	Classification:
Nationality:	Sex:
Address:	

Last Name:	First Name:
License:	Classification:
Nationality:	Sex:
Address:	

Please send this form until **15th September 2015** to the Organizer:

PORTUGUESE JUDO FEDERATION

Local Organizing Committee

E-mail: ibsa-ecj-portugal2015-event@fpj.pt

Date: ____/____/2015

Signature* _____

* Head of the delegation and stamp of the Federation

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do Judo



FEDERAÇÃO PORTUGUESA
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ANNEX 4

FORM 4 – HOTEL RESERVATION FORM

Federation: _____

Contact person (Mr/Mrs):	
Address:	
Phone:	
Telefax:	
Email:	

Rooms	No.
Single room	
Double room	

Please send this form until **15th September 2015** to the Organizer:

PORTUGUESE JUDO FEDERATION

Local Organizing Committee

E-mail: ibsa-ecj-portugal2015-hotel@fpj.pt

Date: ____/____/2015

Signature* _____

* Head of the delegation and stamp of the Federation

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COM DEFICIÊNCIA

ANNEX 5

FORM 5 – TRAVEL SCHEDULE

Federation: _____

Arrival at Portugal (Lisbon)

Plane:

Date:	Time:	Flight Number:	From:	Arrival to Lisbon Airport	Number of persons

Train:

Date:	Time:	Train:	From:	Arrival to Orient Station	Number of persons

Car/bus:

Date:	Time:	Number of persons

Portuguese Judo Federation

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FEDERAÇÃO PORTUGUESA
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COM DEFICIÊNCIA

Departure from Portugal (Lisbon)

Plane:

Date:	Time:	Flight Number:	To:	Departure from Lisbon Airport	Number of persons

Train:

Date:	Time:	Train:	To:	Departure from Orient Station	Number of persons

Car/bus:

Date:	Time:	Number of persons

Please send this form until **15th October 2015** to the Organizer:

PORTUGUESE JUDO FEDERATION

Local Organizing Committee

E-mail: ibsa-ecj-portugal2015-event@fpj.pt

Date: ____/____/2015

Signature* _____

* Head of the delegation and stamp of the Federation

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FEDERAÇÃO PORTUGUESA
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ANNEX 6

FORM 6 – VISA APPLICATION FORM

Federation: _____

Please complete this table in BLOCK LETTERS:

Surname:	First Name:	Date of Birth:	Place of Birth:	Nationality:	Passport No:	Date of issue:	Date of expire:

Please send this form until **07th August 2015** to the Organizer:

PORTUGUESE JUDO FEDERATION
Local Organizing Committee
E-mail: ibsa-ecj-portugal2015-event@fpj.pt

Date: ____/____/2015

Signature* _____

* Head of the delegation and stamp of the Federation



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